

Just a Warm Sleep Overnight And Evening Hosts



There are 7 Temporary positions available.

Term Position to March 31, 2024

Anticipated start date: Position starts November 1, 2024

with paid training the week of October 25, 2024

Position 1, Overnight, Full Time: 10:15 p.m. to 8:15 a.m. 40 hours per week (4 Days a week) \$20.72 to \$22.60 per hour based on experience plus \$1 overnight premium during the hours of 12:00am - 8:00am. 1 position available.

Position 2, Overnight Part Time: 10:15 p.m. to 8:15 a.m. 30 hours per week (3 Days a week) \$20.72 to \$22.60 per hour based on experience plus \$1 overnight premium during the hours of 12:00am - 8:00am. 1 position available.

Position 3, Evening Part Time: 8:00 p.m. to 12:00 a.m. 16 hours per week \$20.72 to \$22.60 per hour based on experience. 2 positions available.

Position 4, Evening Part Time: 6:30 p.m. to 11:30 p.m. 20 hours per week \$20.72 to \$22.60 per hour based on experience . 2 positions available.

Position 5, Evening Part Time: 6:00 p.m. to 10:00 p.m. 20 hours per week \$20.72 to \$22.60 per hour based on experience . 1 position available.

Reports to: Housing/Shelter Lead

Please specify which position you are applying for in your cover letter.

About 1JustCity

1JustCity provides services to over 1200 unique individuals weekly and supports people experiencing poverty; homelessness or precarious housing, mental health issues and/or addiction, social isolation, oppression due to race or gender identity, and more.

During the winter months, 1JustCity operates an emergency warming shelter provided with a warm place to sleep, shower and use laundry facilities, meals and evening activities such as movies, library, games and culturally appropriate activities and resources.

Learn more: 1justcity.ca.

Job Purpose

Utilizing a harm reduction approach through a trauma informed lens, the Overnight and Evening Shelter Hosts provide support to guests at Just A Warm Sleep (the overnight shelter). The Overnight and Evening Shelter Hosts provide service in alignment with 1JustCity's four pillars and the vision of the organization. 1JustCity provides a low-barrier shelter where guests can access a safe space.

Duties and Responsibilities

- Use HIFIS database to register and sign out guests attending the shelter or leaving during the shift. Ensure guest information is kept confidential.
- Ensure guests understand the behavioral expectations required for their safety as well as the safety of other guests and staff.
- Comply with the operational and safety procedures for the shelter and all 1JustCity policies.
- Provide support to guests without judgment.
- Monitor the physical safety of the guests throughout the night and respond to issues that impact their well-being and/or the wellbeing of others in the shelter.
- Ensure proper and timely documentation of incidents as well as completion of the nightly log.
- Follow nightly and morning cleaning routines and schedules. Ensure the highest safety of cleanliness is maintained in order to decrease the transmission of viral and respiratory illnesses.
- Ensure all health and safety protocols are adhered to.
- Ensure guests are provided with information regarding services, both internal and external they may require. Assist in setting up appointments with housing support staff as needed.
- Collect statistics required by 1JustCity for reports, accurately and on-time.
- Maintain a positive atmosphere in the shelter.
- Distribute resources such as clothing, bus tickets, hygiene products, food and drink according to policies and procedures.
- Assist with the daily operational tasks such as disassembling the space, distributing, food, cleaning, intake and sign out procedures and community resource referrals.
- Assists with all escalated situations, incidents, and emergencies.
- Provides conflict resolution, crisis intervention and first aid. Complete incident reports and submit to the Housing/Shelter Lead.

Education

- Post secondary education in the field of addictions and mental health is considered an asset.
- Ability to apply Harm Reduction philosophies in day-to-day support of clients.
- Knowledge of the effects of poverty and the determinants of health.
- Knowledge of Indigenous culture and reconciliation and an understanding of working with culturally diverse populations.
- Clear Criminal Record check with vulnerable sector, child and adult abuse registry checks.
- Basic First Aid with CPR Level C and AED training, NVCI and ASIST.
- Opioid Overdose and Naloxone training an asset.
- Food Handler Certificate an asset.
- 1-2 years of experience working with unhoused, marginalized, generational trauma, and exploited populations.
- Knowledge of urban homelessness systems and initiatives, with ability to navigate community resources and government agencies.
- Experience or willingness to learn Homeless Individuals and Families Information System (HIFIS).
- Satisfactory Criminal Record Check with Clear Vulnerable Sector Search and a Clear Adult Abuse Registry Check are required.

Skills and Qualifications

- Able to sit, stand or walk for long periods of time. Physical position including bending, lifting, reaching and occasional lifting up to 50 lbs.
- Ability to work independently and as a positive member of the team.
- Ability to work in a high stress environment with a non-judgemental and accepting attitude.
- Ability to practice personal and professional boundaries.
- Demonstrates analytical and problem solving skills.

1JustCity is an equal opportunity employer and we encourage individuals of minority, who are comfortable, to self-identify. Preference will be given to Indigenous candidates.

Please submit a resume and cover letter to the attention of the Hiring Committee with the title of the position you are applying for in the subject line. The cover letter should indicate how your experience meets the job requirements. Please include contact information (phone number and/or email address) in your application.

Please apply on ca.indeed.com or by email: jobpostings@1justcity.ca

We thank everyone for their interest, however only candidates selected for an interview will be contacted.