

Summer Positions

Temporary

30-32 hours/week



Anticipated start date: ASAP

Duration: 12 weeks

Pay: \$15/hour

Description

1JustCity is looking for students to participate in summer operations and program support in our drop-ins and to cover the duties listed below.

Duties Include:

Donations

- Arranging donations from individuals and organizations
- Sorting donations into categories (food, hygiene, etc.)
- Distributing donations across sites as needed
- Other duties as assigned

Drop-In Support & Activity Programming

- Assisting Program Leads with activities
- Accompanying guests on day trips throughout the city
- Coordinating day trip locations and activities for guests
- Other duties as assigned

Administrative

- Data collection
- Answer and direct phone calls
- Implement clerical duties and administrative processes
- Other duties as assigned

Communications

- Manage the Oak Table social media account

- Offer technical support to staff as needed
- Other duties as assigned

Schedule

Hours vary depending on position and site location. Some early evening and weekend hours may be required. Max 32 hours per week.

Requirements

- Must be a Canadian Citizen
- Must be returning to school in the fall (Aug/Sept 2022)
- Must be 18-30 years old

About 1JustCity

1JustCity operates drop-in sites in three vulnerable Winnipeg neighborhoods: the West End, West Broadway, and Osborne Village, as well as an Emergency Overnight Warming Shelter called Just a Warm Sleep. We provide services to over 1200 unique individuals weekly, and support nearly 7000 people in total. We work with people living in poverty who are experiencing homelessness or precarious housing, mental health issues and/or addiction, social isolation, oppression due to race or gender identity, and more.

Our primary programs are daily drop-ins, where guests are welcome for healthy meals, a cup of coffee, and social interaction. We also provide an Indigenous Cultural Program which gives accessible opportunities for Indigenous and non-Indigenous alike to experience Indigenous culture and engage in concrete reconciliation action. Our Community Capacity Program helps guests develop confidence and skills they can use to serve their community.

Our work is grounded in relationship, and our drop-ins are places where people are known by name and are loved. While we provide for basic needs, we also strive to offer programs that are transformational and change lives for the better.

Please fill out the application [here](#), and attach your resumé and cover letter.

If you have any questions, please email comms@1justcity.ca.